

Supervisor Packet for December 5, 2023 General Meeting

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**Lake St. Charles Community Development District
Board of Supervisors' General Meeting Agenda**

7:00 p.m., December 5, 2023

Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578

Board of Supervisors

Marlon K, Brownlee, Chair, 813-485-5685
Yvonne Brown, Vice-Chair, 813-503-8469
Virginia Gianakos, Treasurer, 293-4728
Robb Fannin, Supervisor, 785-5423
Benjamin Turinsky, Supervisor, 813-449-1560

LSC CDD Staff

Adriana Urbina, District Manager,
741-9768
Mark Cooper, Property Manager, 990-7555
Luis Martinez, Facilities Monitor, 990-7250

<i>Time</i>	<i>Item</i>
7:00 – 7:05	<ol style="list-style-type: none"> 1. CALL TO ORDER 2. PLEDGE OF ALLEGIANCE 3. INVOCATION (CHAIR BROWNLEE) 4. ROBERTS RULES OF ORDER 5. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT 6. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS
7:05 – 7:35	<ol style="list-style-type: none"> 7. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 30 MINUTES DESIGNATED)
	<ol style="list-style-type: none"> 1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)
7:35 – 7:40	<ol style="list-style-type: none"> 10. CONSENT AGENDA (5 Minutes)
	<ol style="list-style-type: none"> 1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members. 2. Approval of Consent Item Agenda <ol style="list-style-type: none"> a. November 7, 2023 Meeting Minutes b. Committee Meeting Minutes for November 2023 <ol style="list-style-type: none"> i. Treasurer's Review Committee ii. Security and Grounds Committee iii. Management Committee iv. Strategic Committee c. October 2023 Financial Statements d. November 2023 Facilities Monitor Report (Separate from packet)

7:40-8:00	11. COMMITTEE REPORTS (20 Minutes)
	<ol style="list-style-type: none"> 1. Treasurer's Review Committee – Committee Chair Gianakos <ol style="list-style-type: none"> a. The Treasurer's Review Committee recommends a Motion to approve Resolution 2023-06 Lake St. Charles District FY23-24 Budget Amendment. 2. Grounds/Security Committee – Committee Chair Turinsky 3. Management Committee – Committee Chair Brown <ol style="list-style-type: none"> a. The Management Committee recommends a Motion to waive Policy 3500.5 District Paid Time Off (PTO) 4. Strategic Planning Committee – Committee Chair Brownlee
8:10- 8:20	13. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR BROWNLEE (10 Minutes)
	GENERAL REMARKS – Chair of The Board of Supervisors
8:20-8:25	14. PROPERTY MANAGER (5 Minutes)
	Items for Consideration by Property Manager - Mark Cooper <ol style="list-style-type: none"> 1. Property Management Report
8:25–8:30	15. DISTRICT MANAGER (5 Minutes)
	Items for Consideration by District Manager – Adriana Urbina <ol style="list-style-type: none"> 1. District Manager Report
8:30 –8:40	16. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)
8:40	ADJOURN

Board Meeting Policy

M-02-06-2007-03

Florida statute provides that “In providing an opportunity for public participation, the Attorney General’s Office has advised that reasonable rules and policies, which ensure the orderly conduct of a public meeting and which require orderly behavior on the part of those persons attending may be adopted by a public board.” As cited in the 2006 Edition of Florida’s Government-in-the-Sunshine Manual, in the case of Jones v. Heyman, “to deny the presiding officer the authority to regulate irrelevant debate and disruptive behavior at a public meeting—would cause such meetings to drag on interminably and deny others the opportunity to voice their opinions.”

Public Comment

The Board has set aside a 30 minute period at the beginning of each meeting for Public Comment. Homeowners wishing to address the Board should identify themselves and the topic they wish to speak to during the *“Introduction of Homeowners and Identification of Homeowners Wishing To Make Public Comments”* portion of the agenda. Homeowners speaking on scheduled agenda items will be heard before homeowners speaking on non-scheduled agenda items. In addition, homeowner comments may be solicited during agenda item discussion, if the schedule allows. When addressing the board, please state your name and neighborhood. Please speak loudly so all meeting attendees can hear remarks. Three (3) minutes are allowed for each speaker.

Courtesy Rules

The Board welcomes comments from citizens about any issue or concern. Your opinions are valued in terms of providing input to the Board members. However, it is requested at the same time when you address the Board that comments are not directed personally against a Supervisor, staff member, or other homeowners, but rather directed at the issues. This provides a mutual respect between the Board members and the public.

Similarly, the Board welcomes productive dialogue between Board members and with LSC staff. Therefore, it is requested that Board members remarks are not directed personally against a Supervisor, staff member or homeowner, but rather directed at the issues. Board members should maintain sensitivity to the need to effectively manage time during meetings by speaking efficiently to their point to ensure the business of the community is accomplished.

Persons who direct personal attacks on the integrity, competence, or character of any meeting attendees or who interrupt speakers may lose their right to address the Board.



Date: November 7, 2023

Time: 7:00 p.m.

Minutes of the Board of Supervisors
Lake St. Charles Community Development District
6801 Colonial Lake Drive
Riverview, FL 33578
813-741-9768

Supervisors:

Vice Chair, Virginia Gianakos
Supervisor, Yvonne Brown
Supervisor, Benjamin Turinsky
Supervisor, Robb Fannin
Supervisor, Marlon K. Brownlee

Staff:

Adriana Urbina, District Manager
Mark Cooper, Property Manager
Luis Martinez, Facility Monitor

In attendance:

Lake St. Charles Residents

Meeting was called to order at 7:00 p.m. by Vice-Chair, Virginia Gianakos.

1. On **MOTION** by Supervisor Fannin and second by Supervisor Brown, the Board approved the, November 7, 2023 Consent Agenda consisting of the: October 3, 2023 General Meeting Minutes, the October Committee Meeting Minutes from the Strategic Planning Committee, Grounds and Security Committee, Treasurer's Review Committee, and Management Committee, the September 2023 Financial Reports and the Facility Monitor October 2023 Activity Report [was distributed separately from the Supervisor Packet]. Motion passed 5 to 0
2. On **MOTION** by Supervisor Fannin and second by Supervisor Brown, the Board approved the FY 23-24 Board Officers to be Marlon Brownlee Chair; Yvonne Brown, Vice-Chair and Virginia Gianakos, Secretary/Treasurer. Motion passed 5 to 0.

3. On **MOTION** by Supervisor Fannin and second by Supervisor Brown, the Board appointed Supervisor Benjamin Turinsky as Grounds and Security Committee Chair, Supervisor Yvonne Brown as Management Committee Chair, Supervisor Virginia Gianakos as Treasurer Review Committee Chair, and Supervisor Marlon Brownlee as Strategic Planning Committee Chair. Motion passed 5 to 0.

Vice-Chair Gianakos turned over the meeting to the newly elected chair, Chair Brownlee

4. On **MOTION** by Supervisor Gianakos and second by Supervisor Fannin, the Board retro-actively approved LMP's landscaping 3 year contract to commence on November 1, 2023 in the amount of \$161,650, 2nd year at \$175,275 and 3rd year at 182,282. Motion passed 5 to 0
5. On **MOTION** by Supervisor Fannin and second by Supervisor Brown, the Board approved to allow LMP to use storage shed for their maintenance equipment. Pool equipment currently stored in shed will be advertised for sale or be donated if not sold. Motion passed 5 to 0
6. On **MOTION** by Supervisor Gianakos and second by Supervisor Fannin, the Board approved the purchase of 2 docks from Accudock with a 15% discount. Amount not to exceed \$88,000. Motion passed 5 to 0
7. On **MOTION** by Supervisor Gianakos and second by Supervisor Brown, the Board approved to install the new dock as shown on proposed master plan. Motion passed 5 to 0
8. On **MOTION** by Supervisor Gianakos and second by Supervisor Brown, the Board approved Resolution 2023-05 LSC District Annual Meeting Schedule FY23-24. Motion passed 5 to 0
9. On **MOTION** by Supervisor Brownlee and second by Supervisor Brown, the Board approved to review the demand letters for proper verbiage. Board will decide how to proceed at next month's meeting. Motion passed 5 to 0

Meeting adjourned at 9:37PM

Respectfully submitted,

Marlon Brownlee, Chair

Yvonne Brown, Vice-Chair

Treasurer's Review Committee Meeting Minutes

Date: *Thursday, November 16, 2023, 1:00 pm*

Chair: *Virginia Gianakos*

Operations Manager: *Adriana Urbina*

Committee Members: *District Manager, Adriana Urbina*

Notice of Meetings – Treasurer's Review Committee

The Treasurer's Review Committee reviewed the District's budget.

The Treasurer's Review Committee recommends a Motion to approve Resolution 2023-06 Lake St. Charles District FY23-24 Budget Amendment.

The Treasurer's Review Committee reviewed the CIP expense chart, no additional comments were made.

The Treasurer's Review Committee reviewed the master plan, no additional comments were made.

The Treasurer's Review Committee discussed sending out the review forms for Management staff.

LSC CDD Resolution 2023-06

[Lake St. Charles District FY 23-24 Budget
Amendment]

Approved by the Lake St. Charles BOS of Supervisors per M12-05-2023-xx
12/05/2023

**RESOLUTION No. 2023-06
OF THE
LAKE ST. CHARLES
COMMUNITY DEVELOPMENT DISTRICT**

WHEREAS, the Lake St. Charles Community Development District (the “District;”) is a local unit of special-purpose government of the State of Florida created in accordance with the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes (the “Act”); and

WHEREAS, pursuant to 189.016(6)(c), Florida Statutes, a budget amendment is required if total appropriations increase; and

WHEREAS, the District approved FY 22-23 Carryover of \$198,079

NOW, THEREFORE, BE IT RESOLVED BY THE LAKE ST. CHARLES COMMUNITY DEVELOPMENT DISTRICT IN A GENERAL MEETING THIS DECEMBER 5, 2023 AMENDS THE FY 23-24 ADOPTED BUDGET PER THE DESCRIPTIONS BELOW AND REFLECTED IN EXHIBIT A, FY 23-24 AMENDED ADOPTED BUDGET

A. Budget Amendment Revenue:

1. The Budget is amended to reflect a carryover amount of \$198,079.

B. Budget Amendment Carryover Allocation:

1. To fund unassigned CIP projects. \$198,079.

C. Budget Amendment Expense

1. Decrease of \$9 to General Insurance (Crime) #44
2. Decrease of \$644 to General Insurance (General Liability) #45
3. Decrease of \$52 to General Insurance (Public Officials) #46
4. Increase of \$1,800 to Travel Per Diem #56
5. Increase of \$1,000 to Facility Monitor Mileage Reimbursement #65
6. Increase of \$35,700 to Landscape Maintenance Contract #78
7. Increase of \$3,000 to Mulch #81
8. Increase of \$7,011 to Property Insurance Contract #87
9. Increase of \$13,632 to Lake Buoy & Nano Bubbler Buy-Out #94
10. Increase of \$112 to Auto Liability #97
11. Decrease of \$70,130 to Future CIP Projects & Reserves Line #130

D. Effective Date. This Resolution shall become effective upon its adoption.

**LAKE ST. CHARLES COMMUNITY
DEVELOPMENT DISTRICT
STATE OF FLORIDA
COUNTY OF HILLSBOROUGH COUNTY**

Marlon Brownlee, Chair

EXHIBIT A

AMENDED ADOPTED FY 23-24 BUDGET

Lake St. Charles CDD
Amended Adopted FY 23-24 Budget

	A	B	C	D	E	F	G	M	Q	R
1								FY 23-24 Annual Budget	FY 23-24 Monthly Budget	Comments
2							Revenue/Expense			
3							Revenue			
4							36100 - Interest Earnings			
5							Interest - General Fund	180	15	
6							Total 36100 - Interest Earnings	180	15	
7							General Fund Assessment-O&M			
8							General Fund Assessment Gross	1,283,257	106,938	
9							GF Prop Tax Interest	0	0	
10							GF Tax Collector Commissions	(25,665)	(2,139)	
11							GF Tax Payment Discount	(51,330)	(4,278)	
12							Total General Fund Assessment-O&M	1,206,262	100,522	
13							Total 36310 - Special Assessment	1,206,262	100,522	
14							36311 - Excess Fees			
15							36900 - Miscellaneous Revenues			
16							Other Misc Revenue	1,200	100	
17							Rental	1,500	125	
18							Pool Snack Vending	475	40	
19							DEP Grant Reimbursements	46,108	3,842	
20							Total 36900 - Miscellaneous Revenues	49,283	4,107	
21							Total Revenue	1,255,725	104,644	
22							Budgeted Carryforward	493,231		General Fund Balance Carryforward per FY22 Audit
23							Total Revenue	1,748,956		
24							Expense			
25							5110 - Legislative			
26							Employer Taxes	1,460	122	
27							Special District Fees	175	15	
28							Supervisor Fees	12,000	1,000	
29							Supervisor Payroll Service	900	75	
30							Total 5110 - Legislative	14,535	1,211	
31							51300 - Financial & Admin			
32							Accounting Services	500	42	
33							Auditing Services	14,000	1,167	
34							Banking & Investment Mgmt Fees	200	17	
35							District F&A Employees			
36							District Manager	69,230	5,769	
37							Medical Stipend	2,400	200	

Lake St. Charles CDD
Amended Adopted FY 23-24 Budget

	A	B	C	D	E	F	G	M	Q	R
1								FY 23-24 Annual Budget	FY 23-24 Monthly Budget	Comments
38							Payroll Service Charge	465	39	
39							Payroll Taxes - Employer Taxes	4,400	367	
40							Performance Stipend	0	0	
41							Total District F&A Employees	76,495	6,375	
42							Dues, Licenses & Fees	500	42	
43							General Insurance			
44							Crime	651	54	\$9 Decrease due to policy change
45							General Liability	4,358	363	\$64 Decrease due to policy change
46							Public Officials Liability & EP	3,581	298	\$52 Decrease due to policy change
47							Total General Insurance	8,590	716	
48							Legal Advertising	3,000	250	
49							Local/Other Taxes	3,933	328	
50							Office Supplies	1,000	83	
51							Postage	250	21	
52							Printer Supplies	2,000	167	
53							Professional Development	1,000	83	
54							Technology Services/Upgrades	5,000	417	
55							Telephone	3,600	300	
56							Travel Per Diem	2,000	167	\$1,800 Increase for mileage reimbursemnt PM
57							Website Development & Monitor	2,650	221	
58							Total 51300 - Financial & Admin	124,718	10,393	
59							51400 - Legal Counsel			
61							Total 51400 - Legal Counsel	15,000	1,250	
62							52100 - Law Enforcement			
65							Facility Monitor Mileage Reimbursement	2,000	167	\$1,000 increase mileage reimbursemnt for FM
66							Total 52100 - Law Enforcement	2,000	167	
67							53100 - Electric Utility Svs	55,000	4,583	
68							53200 - Gas Utility Services	5,600	467	
69							53400 - Garbage/Solid Waste Svc	5,000	417	
70							53600 - Water/Sewer Services	9,800	817	
71							53900 - Physical Environment			
72							Entry & Walls Maintenance	2,000	167	
73							Ford F250 Maintenance & Repair	3,000	250	
74							Fountain in Lake	3,000	250	
75							Gas - Equipment	400	33	
76							Gas - Truck	1,800	150	

Lake St. Charles CDD
Amended Adopted FY 23-24 Budget

	A	B	C	D	E	F	G	M	Q	R
1								FY 23-24 Annual Budget	FY 23-24 Monthly Budget	Comments
77							Irrigation Maintenance	15,800	1,317	
78							Landscape Maintenance Contract	173,100	14,425	\$35,700 Increase due to contract
79							Misc. Landscape -Temporary Staff	3,000	250	
80							Misc. Landscape- Maintenance	16,762	1,397	
81							Mulch	13,500	1,125	\$3,000 Increase due install fee
82							New Plantings	8,000	667	
83							Pond & Stormwater Maint Contract	16,319	1,360	
84							Pond #9,22,23, & 24 Aeration Maintenance	1,501	125	
85							Lake#27 Aeration Maint	2,500	208	
86							Fountain Maint #21	580	48	
87							Property Insurance Contract	25,696	2,141	\$7,011 Increase due to actual policy rate change
88							Sod Replacement	4,000	333	
89							Mitigation Maint Contract	1,063	89	
91							Midge Survey	1,500	125	
92							Lake Buoy Monitoring	3,450	288	
93							Lake Buoy Maintenance	5,000	417	
94							Lake Buoy & Nano Bubbler Buy-Out	13,632	1,136	\$13,632 Increase due to equipment buy-out
95							Total 53900 - Physical Environment	315,603	26,300	
96							57200 - Parks & Recreation			
97							Auto Liability	1,013	84	\$112 Increase due to actual policy rate change
98							Club Facility Maintenance			
99							Club Facility Maintenance	5,000	417	
100							Clubhouse Supplies	2,300	192	
101							Locks/Keys	100	8	
102							Pool Snack Vending Items	300	25	
103							Total Club Facility Maintenance	7,700	642	
104							District Employees Payroll Exp			
106							Employer Workman Comp	9,360	780	
107							Facilities Monitor	48,119	4,010	
108							Medical Stipends	6,000	500	
109							Payroll Service Charge	2,500	208	
110							Payroll Taxes - Employer Taxes	16,500	1,375	
111							Full Time Maintenance Employee	36,067	3,006	
112							Property Maintenance Part-Time	1,658	138	
113							Property Maintenance Team Lead	42,708	3,559	
114							Property Manager	69,230	5,769	
115							Grant Management (Reimbursed)	12,167	1,014	

**Lake St. Charles CDD
Amended Adopted FY 23-24 Budget**

	A	B	C	D	E	F	G	M	Q	R
1								FY 23-24 Annual Budget	FY 23-24 Monthly Budget	Comments
116							Recreational Assistants	11,000	917	
117							Hills Cnty Off Duty Sheriff	0	0	
118							Total District Employees Payroll Exp	255,309	21,276	
119							Dock Maintenance	400	33	
120							Drainage/ Nature Path/Trail Maintenance	4,225	352	
121							Park Facility Maintenance	7,000	583	
122							Parks & Rec Cell Phones	2,500	208	
123							Playground Maintenance	2,000	167	
124							Pool Maintenance Contract	24,675	2,056	
125							Pool Maintenance Repairs	12,000	1,000	
127							Sec System Monitoring Contract	400	33	
128							Security Repairs	5,000	417	
129							Total 57200 - Parks & Recreation	322,222	26,852	
130							58003- Future CIP Projects & Reserves	352,306	29,359	\$70,130 decrease due to funding for other line items
131							58004- Lake Water Quality Project	33,941	2,828	
132							Total Expense	1,255,725	104,644	
133							Budgeted Carryforward	493,231		General Fund Balance Carryforward per FY22 Audit
134							Total Revenue	1,748,956		
135							Revenue Less Expenses	0	0	
142										
143										
144										
145							OTHER REVENUE - FY 22-23 CARRYOVER (Oct, 20-Sept, 21)	198,079	16,507	
146							Total Unassigned Revenue	198,079		
147							OTHER EXPENSES			

**Lake St. Charles CDD
Amended Adopted FY 23-24 Budget**

	A	B	C	D	E	F	G	M	Q	R
1								FY 23-24 Annual Budget	FY 23-24 Monthly Budget	Comments
148							Additional funding for unassigned CIP projects	198,079	16,507	\$198,079 needed to fund emerging projects.
149							TOTAL	198,079		

Grounds and Security Committee Meeting Minutes

Date: *Monday, November 20, 2023, at 9:00 AM.*

Committee Chairperson: *Supervisor, Benjamin Turinsky*

Operations Manager: *Property Manager, Mark Cooper*

Mark will provide updates at the December meeting.

Management Committee Meeting Minutes

Date: *Wednesday, November 15, 2023 @ 12:00 pm*

Chairperson: *Yvonne Brown*

Operations Manager: *District Manager, Adriana Urbina*

Notice of Meetings – Management Committee

The Management Committee reviewed and discussed management's PTO balances. Balance for Mark is currently at 51 days and Adriana's balance is 67 days.

The Management Committee recommends a Motion to waive Policy 3500.5 District Paid Time Off (PTO)

PTO carryover accrual is based on annual year and calculated through December 31st. Earned, unused PTO may be carried over into the next year, but the number of days carried over may not exceed an employee's entitlement for the year from which it is carried over.

The Management Committee discussed creating a monthly calendar for individual staff members outlining duties assigned each week.

The Management Committee discussed purchasing a sign to be placed on the clubhouse door displaying clubhouse open hours.

The Management Committee discussed having a maintenance log in all restrooms. Sign holders will be purchased and installed in each restroom.

The Management Committee reviewed the CIP expense chart, no additional comments were made.

The Management Committee reviewed the master plan, no additional comments were made.

The Management Committee discussed sending out the review forms for Management staff.

Strategic Planning Committee Meeting Minutes

Date: *Tuesday, November 21, 2023 @ 9:00 am.*

Committee Chairperson: *Supervisor, Marlon K Brownlee*

Operations Manager: *Property Manager, Mark Cooper*

Mark will provide updates at the December meeting.

	A	B	C	D	E	F	G
1	Fiscal Year 23 - October 1 , 2023- September 30, 2024 - Version: 10/13/23						
2	FY 23 CIP Projects	Estimated Cost	Proposal Cost	Valid Proposal Cost	escalation 10% for unexpected	Budget cost	Actual Cost
3	COMPLETED PROJECTS						
4							
5	PROJECTS APPROVED AND IN PROGRESS						
6	payment to Miller Recreation upon receipt of Playground Permit						\$1,000
7						TOTAL	\$1,000
8							
9	PROJECTS for Funding Consideration						
10	Pool Awnings			\$19,750		\$20,000	\$20,000
11	Sealcoat Clubhouse Parking Lot			\$5,750		\$5,750	\$5,750
12	Phase 4 trail			\$120,000		\$120,000	\$120,000
13	Phase 4 Trail vegetation removal			\$6,100		\$6,100	\$6,100
14	Phase 4 trail self clean concrete additive			\$4,200		\$4,200	\$4,200
15	Park Dock -Remove Wooden Dock -New Floating 10 x 20 dock and attach water craft dock			\$47,657		\$47,657	\$47,657
16	Clubhouse Dock New Floating 10 x 20 Dock and 5' x 20' gangway removal of wooden dock			\$47,657		\$47,657	\$47,657
17	New Sidewalks - entrance into Park		\$40,000			\$50,000	
18	Park Security fencing at South end of park		\$46,260			\$60,000	
19	Park Security Access Control at all 4 South end gates		\$13,000			\$15,000	
20	Weatermatic irrigation controller 20 zone @ \$5,000	\$5,000				\$5,000	
21	Pond 20 and 21 aeration	\$4,631				\$4,631	
22	Metal security gate with mechanical pin code access at wall breach in Jamestown.	\$2,552					
23	Replace white PVC fence double gate in wall breach between Hampton and Jamestown.	\$4,682					
24	Bike racks for park	\$3,300					
25	Pond 2 Dredging and shoreline enforcement	\$16,033					
26	Pond 21 LSC Blvd sitting area fountain replacement programable color lights	\$13,349					
27	Pond 18 - Aeration- Cambridge	\$2,460					
28	Additional misc pond dredging #4, #5, #11, #13,	\$12,000					
29					TOTAL	\$385,995	\$251,364
30						TOTAL	
31	RESERVE FUNDING						

	A	B	C	D	E	F	G
32	Additional Funding of Reserve Account - Current Reserve Fund balance: \$256,043						
33	TOTAL EXPENDITURE						\$251,364
34	CIP Funds Available						\$422,436
35	Add Miscellaneous Revenue of: Verified Carryover of \$0						\$0
36	Completed projects	TOTAL Funds Available					\$422,436
37	Pending Projects	Unassigned Funds					\$171,072
38	Projects underway						
39	New Project	Available for CIP					\$171,072

Lake St. Charles CDD

Funds Statement

Aug '23 - Oct '23

	Aug '23	Sept '23	Oct '23	Category
Bank/Current Asset Accounts				
SouthState Bank Checking	204,710	160,343	115,750	Cash
SouthState Bank Money Market	255,941	256,043	256,155	Committed/Assigned
Operating Acct	0	0	0	Cash
Prepay	0	0	0	Non-Spendable
Petty Cash	1,610	1,610	1,610	Assigned
SunTrust Money Market	0	0	0	Committed/Assigned
Suncoast FCU	0	0	0	Restricted
Investment Cost of Issuance	0	0	0	Restricted
Investment Reserve	0	0	0	Restricted
Investment Revenue	0	0	0	Restricted
Investment Redemption	0	0	0	Restricted
Investment Prepayment	0	0	0	Restricted
Investment Interest	0	0	0	Restricted
Investment SBA	0	0	0	Committed/Assigned
Total Bank/Current Asset Accounts	462,261	417,996	373,515	
Cash (Checking/Savings)				
SouthState Bank Checking	204,710	160,343	115,750	
SouthState Bank Money Market	255,941	256,043	256,155	
Operating Acct	0	0	0	
Prepay	0	0	0	
Petty Cash	1,610	1,610	1,610	
SunTrust Money Market	0	0	0	
Suncoast FCU	0	0	0	
Investments SBA	0	0	0	
Total Cash Accounts	462,261	417,996	373,515	
Debt Service				
Investment Cost of Issuance	0	0	0	
Investment Reserve	0	0	0	
Investment Revenue	0	0	0	
Investment Redemption	0	0	0	
Investment Interest	0	0	0	
Investment Prepayment	0	0	0	
Total Debt Service Fund Balances	0	0	0	
TOTAL FUND BALANCES	462,261	417,996	373,515	
District Reserve Fund				
SunTrust Money Market	0	0	0	Committed/Assigned
SouthState Bank Money Market	255,941	256,043	256,155	Committed/Assigned
Total Investments SBA	0	0	0	Unassigned
	255,941	256,043	256,155	

Lake St. Charles CDD
Disbursement Authorization Report
October 2023

	Type	Num	Date	Name	Account	Original Amount
	Bill Pmt -Check	EFT/Auto	10/02/2023	Leaf	10000-SouthState Bank Checking	-161.99
	Bill	Printer Lease & Insu	10/02/2023		Printer Supplies	161.99
TOTAL						161.99
	Bill Pmt -Check	EFT/Auto	10/03/2023	Cintas Fire Protection	10000-SouthState Bank Checking	-256.41
	Bill	0F32682435 Inv #	08/10/2023		Clubhouse Supplies	256.41
TOTAL						256.41
	Bill Pmt -Check	EFT/Auto	10/03/2023	Persson & Cohen, P.A.	10000-SouthState Bank Checking	-1,044.90
	Bill	Encroachment	09/05/2023		District Counsel	1,044.90
TOTAL						1,044.90
	Bill Pmt -Check	EFT/Auto	10/03/2023	RedTree Landscape Systems	10000-SouthState Bank Checking	-320.00
	Bill	Irrigation repairs	09/25/2023		Irrigation Maintenance	320.00
TOTAL						320.00
	Bill Pmt -Check	EFT/Auto	10/03/2023	Solitude Lake Management	10000-SouthState Bank Checking	-1,284.00
	Bill	Sept Pond Mainten	09/01/2023		Pond & Stormwater Maint	1,284.00
TOTAL						1,284.00
	Bill Pmt -Check	EFT/Auto	10/03/2023	Zebra Cleaning Team, Inc.	10000-SouthState Bank Checking	-1,925.00
	Bill	Oct 23 Pool Cleaning	10/01/2023		Pool Maintenance Contract	1,925.00
TOTAL						1,925.00
	Bill Pmt -Check	EFT/Auto	10/03/2023	RedTree Landscape Systems	10000-SouthState Bank Checking	-11,450.00

Lake St. Charles CDD
Disbursement Authorization Report
October 2023

	Type	Num	Date	Name	Account	Original Amount
	Bill	Sept Installment	09/01/2023		Landscape Maintenance Contract	11,450.00
TOTAL						11,450.00
	Bill Pmt -Check	EFT/Auto	10/03/2023	RedTree Landscape Systems	10000-SouthState Bank Checking	-184.25
	Bill	Irrigation repairs	09/25/2023		Irrigation Maintenance	184.25
TOTAL						184.25
	Check	EFT/Auto	10/03/2023	Square Inc	10000-SouthState Bank Checking	-85.00
					Rental	85.00
TOTAL						85.00
	Check	EFT/Auto	10/05/2023	Square Inc	10000-SouthState Bank Checking	-50.00
					Rental	50.00
TOTAL						50.00
	Check	EFT/Auto	10/06/2023	ADP	10000-SouthState Bank Checking	-150.39
					Payroll Service Charge	25.07
					Payroll Service Charge	125.32
TOTAL						150.39
	Check	EFT/Auto	10/10/2023	ADP	10000-SouthState Bank Checking	-12,718.57
					District Manager	2,610.40
					Payroll Taxes - Employer Taxes	214.99
					Facilities Monitor	1,814.40
					Property Maintenance Team Lead	1,610.40
					Property Manager	2,610.40
					Payroll Taxes - Employer Taxes	612.48
					Property Maintenance Part-Time	102.00

Lake St. Charles CDD
Disbursement Authorization Report
October 2023

Type	Num	Date	Name	Account	Original Amount
				Full Time Maintenance Employee	1,360.00
				Supervisor Fees	1,000.00
				Employer Taxes	83.50
				Medical Stipend	200.00
				Medical Stipends	500.00
TOTAL					<u>12,718.57</u>
Check	EFT/Auto	10/18/2023	Square Inc	10000-SouthState Bank Checking	-300.00
				Security/Renters Cards Deposits	300.00
TOTAL					<u>300.00</u>
Check	EFT/Auto	10/19/2023	TECO Electric	10000-SouthState Bank Checking	-4,111.93
				53100 - Electric Utility Svs	35.12
				53100 - Electric Utility Svs	94.30
				53100 - Electric Utility Svs	268.38
				53100 - Electric Utility Svs	1,216.95
				53100 - Electric Utility Svs	85.56
				53100 - Electric Utility Svs	1,400.89
				53100 - Electric Utility Svs	389.73
				53100 - Electric Utility Svs	193.02
				53100 - Electric Utility Svs	36.45
				53100 - Electric Utility Svs	28.82
				53100 - Electric Utility Svs	24.16
				53100 - Electric Utility Svs	144.79
				53100 - Electric Utility Svs	24.48
				53100 - Electric Utility Svs	24.16
				53100 - Electric Utility Svs	24.48
				53100 - Electric Utility Svs	24.63
				53100 - Electric Utility Svs	24.16
				53100 - Electric Utility Svs	24.16
				53100 - Electric Utility Svs	23.38

Lake St. Charles CDD
Disbursement Authorization Report
October 2023

Type	Num	Date	Name	Account	Original Amount
				53100 - Electric Utility Svs	24.31
TOTAL					4,111.93
Check	EFT/Auto	10/20/2023	ADP	10000-SouthState Bank Checking	-162.99
				Payroll Service Charge	14.82
				Payroll Service Charge	74.07
				Supervisor Payroll Service	74.10
TOTAL					162.99
Check	EFT/Auto	10/24/2023	ADP	10000-SouthState Bank Checking	-10,780.86
				District Manager	2,610.40
				Payroll Taxes - Employer Taxes	199.69
				Facilities Monitor	1,814.40
				Property Maintenance Team Lead	1,610.40
				Property Manager	2,610.40
				Payroll Taxes - Employer Taxes	567.07
				Property Maintenance Part-Time	102.00
				Full Time Maintenance Employee	1,266.50
TOTAL					10,780.86
Bill Pmt -Check	EFT/Auto	10/24/2023	SunTrust Credit Card	10000-SouthState Bank Checking	-3,306.64
Bill	Oct CC Statement	10/24/2023		13500 - Truist Visa Card	3,306.64
TOTAL					3,306.64
Bill Pmt -Check	EFT/Auto	10/25/2023	Verizon Wireless	10000-SouthState Bank Checking	-72.42
Bill	08-24-23 to 09-23-23	09/23/2023		Telephone	72.42
TOTAL					72.42
Bill Pmt -Check	EFT/Auto	10/25/2023	A&L Property Solutions LLC	10000-SouthState Bank Checking	-2,879.95

Lake St. Charles CDD
Disbursement Authorization Report
October 2023

	Type	Num	Date	Name	Account	Original Amount
	Bill	INV# 32	10/27/2023		Sod Replacement	2,879.95
TOTAL						<u>2,879.95</u>
	Bill Pmt -Check	EFT/Auto	10/25/2023	Marvel Air Solutions LLC	10000-SouthState Bank Checking	-2,500.00
	Bill	INV# 4094	10/12/2023		Club Facility Maintenance	2,500.00
TOTAL						<u>2,500.00</u>
	Sales Tax Paymen	EFT/Auto	10/27/2023	Florida Department of Revenue	10000-SouthState Bank Checking	-6.81
				Florida Department of Revenue	Sales Tax Payable	0.77
				Florida Department of Revenue	Sales Tax Payable	2.57
				Florida Department of Revenue	Sales Tax Payable	2.83
				Florida Department of Revenue	Sales Tax Payable	0.64
TOTAL						<u>6.81</u>
	Check	EFT/Auto	10/27/2023	TECO Electric	10000-SouthState Bank Checking	-80.75
					53100 - Electric Utility Svs	80.75
TOTAL						<u>80.75</u>
	Check	EFT/Auto	10/27/2023	TECO Gas Company	10000-SouthState Bank Checking	-239.54
					53200 - Gas Utility Services	239.54
TOTAL						<u>239.54</u>
	Sales Tax Paymen	EFT/Auto	10/30/2023	Florida Department of Revenue	10000-SouthState Bank Checking	-14.72
				Florida Department of Revenue	Sales Tax Payable	3.15
				Florida Department of Revenue	Sales Tax Payable	11.57
TOTAL						<u>14.72</u>

Lake St. Charles CDD
Disbursement Authorization Report
October 2023

	Type	Num	Date	Name	Account	Original Amount
	Check	EFT/Auto	10/31/2023	Square Inc	10000-SouthState Bank Checking	-300.00
					Security/Renters Cards Deposits	300.00
TOTAL						300.00
	Check	EFT/Auto	10/31/2023	Square Inc	10000-SouthState Bank Checking	-3.06
					Rental	3.06
TOTAL						3.06
	Bill Pmt -Check	EFT/Auto	10/31/2023	Architectural Fountains, Inc.	10000-SouthState Bank Checking	-487.00
	Bill	Motor repair under w	10/09/2023		Fountain in Lake	487.00
TOTAL						487.00
	Bill Pmt -Check	EFT/Auto	10/31/2023	Miracle Recreation	10000-SouthState Bank Checking	-299.00
	Bill	INV# 864040	10/15/2023		Park Facility Maintenance	299.00
TOTAL						299.00

Treasurer's Report - SouthState Account
October 2023
10/1/23 - 10/31/23

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Memo</u>	<u>Payment</u>	<u>Deposit</u>	<u>Balance</u>
						160,342.82
10/02/2023	EFT/Auto	Leaf	Printer Lease & Insurance	161.99		160,180.83
10/03/2023	EFT/Auto	Cintas Fire Protection	0F32682435 Inv #	256.41		159,924.42
10/03/2023	EFT/Auto	Persson & Cohen, P.A.	Acct # LakStCharles INV#4015 & 4082	1,044.90		158,879.52
10/03/2023	EFT/Auto	RedTree Landscape Systems	INV# 14811	320.00		158,559.52
10/03/2023	EFT/Auto	Solitude Lake Management	INV# PSI-005936	1,284.00		157,275.52
10/03/2023	EFT/Auto	Zebra Cleaning Team, Inc.	INV# 6517	1,925.00		155,350.52
10/03/2023	EFT/Auto	RedTree Landscape Systems	INV# 14765	11,450.00		143,900.52
10/03/2023	EFT/Auto	RedTree Landscape Systems	INV# 14810	184.25		143,716.27
10/03/2023	EFT/Auto	Square Inc	All Day CH Cancellation	85.00		143,631.27
10/05/2023	EFT/Auto	Square Inc	Evening CH Cancellation	50.00		143,581.27
10/06/2023			Deposit		29.12	143,610.39
10/06/2023			Deposit		14.51	143,624.90
10/06/2023	EFT/Auto	ADP		150.39		143,474.51
10/10/2023			Deposit		292.10	143,766.61
10/10/2023	EFT/Auto	ADP	P.E. 10-07-23	12,718.57		131,048.04
10/13/2023			Deposit		14.51	131,062.55
10/18/2023	EFT/Auto	Square Inc	CH Rental Deposit Refund	300.00		130,762.55
10/18/2023			Deposit		292.10	131,054.65
10/19/2023			Deposit		14.51	131,069.16
10/19/2023	EFT/Auto	TECO Electric	06980007400 Acct #	4,111.93		126,957.23
10/20/2023	EFT/Auto	ADP		162.99		126,794.24
10/24/2023	EFT/Auto	ADP	P.E. 10-21-23	10,780.86		116,013.38
10/24/2023	EFT/Auto	SunTrust Credit Card	4223071100091531 Acct #	3,306.64		112,706.74
10/25/2023	EFT/Auto	Verizon Wireless	Acct# 842082173-00001	72.42		112,634.32
10/25/2023	EFT/Auto	A&L Property Solutions LLC	INV# 32	2,879.95		109,754.37
10/25/2023	EFT/Auto	Marvel Air Solutions LLC	Mini split replacement for men's restroom	2,500.00		107,254.37
10/27/2023	EFT/Auto	Florida Department of Revenue		6.81		107,247.56
10/27/2023	EFT/Auto	TECO Electric	221005960721 Acct #	80.75		107,166.81
10/27/2023	EFT/Auto	TECO Gas Company	221003603224 Acct #	239.54		106,927.27
10/30/2023	EFT/Auto	Florida Department of Revenue		14.72		106,912.55
10/31/2023	EFT/Auto	Square Inc	CH Rental Deposit Refund	300.00		106,612.55

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Memo</u>	<u>Payment</u>	<u>Deposit</u>	<u>Balance</u>
10/31/2023		Clubhouse Rentals			110.00	106,722.55
10/31/2023	EFT/Auto	Square Inc	2.6% + .10 Square processing fees for CH Rentals	3.06		106,719.49
10/31/2023			Deposit		9,807.38	116,526.87
10/31/2023	EFT/Auto	Architectural Fountains, Inc.	10092307E Inv #	487.00		116,039.87
10/31/2023	EFT/Auto	Miracle Recreation	INV# 864040	299.00		115,740.87
10/31/2023			Interest		9.54	115,750.41
				55,176.18	10,583.77	115,750.41

Lake St. Charles CDD
Profit & Loss Budget Performance
October 2023

	A	B	C	D	E	F	G	H	K	L	M
1								Oct '23	Annual Budget	\$ Over Annual Budget	Comments
2							Revenue/Expense				
3							Revenue				
4							36100 - Interest Earnings				
5							Interest - General Fund	10	180	(170)	
6							Total 36100 - Interest Earnings	10	180	(170)	
7							General Fund Assessment-O&M				
8							General Fund Assessment Gross	0	1,283,257	(1,283,257)	
9							GF Prop Tax Interest	0	0	0	
10							GF Tax Collector Commissions	0	(25,665)	25,665	
11							GF Tax Payment Discount	0	(51,330)	51,330	
12							Total General Fund Assessment-O&M	0	1,206,262	(1,206,262)	
13											
14							Total 36310 - Special Assessment	0	1,206,262	(1,206,262)	
15							36311 - Excess Fees	0	0	0	
16							36900 - Miscellaneous Revenues			0	
17							Other Misc Revenue	73	1,200	(1,127)	
18							Rental	(35)	1,500	(1,535)	
19							Pool Snack Vending	0	475	(475)	
20							Total 36900 - Miscellaneous Revenues	38	3,175	(3,137)	
21							Total Revenue	48	1,209,617	(1,209,569)	
22											
24							Expense				
25							5110 - Legislative				
26							Employer Taxes	84	1,460	(1,376)	
27							Special District Fees	0	175	(175)	
28							Supervisor Fees	1,000	12,000	(11,000)	
29							Supervisor Payroll Service	74	900	(826)	
30							Total 5110 - Legislative	1,158	14,535	(13,377)	

Lake St. Charles CDD
Profit & Loss Budget Performance
October 2023

	A	B	C	D	E	F	G	H	K	L	M
1								Oct '23	Annual Budget	\$ Over Annual Budget	Comments
31							51300 - Financial & Admin				
32							Accounting Services	0	500	(500)	
33							Auditing Services	0	14,000	(14,000)	
34							Banking & Investment Mgmt Fees	0	200	(200)	
35							District F&A Employees				
36							District Manager	5,221	69,230	(64,009)	
37							Medical Stipend	200	2,400	(2,200)	
38							Payroll Service Charge	40	465	(425)	
39							Payroll Taxes - Employer Taxes	415	4,400	(3,985)	
40							Total District F&A Employees	5,876	76,495	(70,619)	
41							Dues, Licenses & Fees	0	500	(500)	
42							General Insurance				
43							Crime	0	660	(660)	
44							General Liability	0	4,422	(4,422)	
45							Public Officials Liability & EP	0	3,633	(3,633)	
46							Total General Insurance	0	8,715	(8,715)	
47							Legal Advertising	0	3,000	(3,000)	
48							Local/Other Taxes	0	3,933	(3,933)	
49							Office Supplies	0	1,000	(1,000)	
50							Postage	0	250	(250)	
51							Printer Supplies	220	2,000	(1,780)	
52							Professional Development	158	1,000	(842)	
53							Technology Services/Upgrades	44	5,000	(4,956)	
54							Telephone	0	3,600	(3,600)	
55							Travel Per Diem	0	200	(200)	
56							Website Development & Monitor	1,702	2,650	(948)	
57							Total 51300 - Financial & Admin	8,000	123,043	(115,043)	
58							51400 - Legal Counsel				
59							District Counsel	0	15,000	(15,000)	

Lake St. Charles CDD
Profit & Loss Budget Performance
October 2023

	A	B	C	D	E	F	G	H	K	L	M
1								Oct '23	Annual Budget	\$ Over Annual Budget	Comments
60							Total 51400 - Legal Counsel	0	15,000	(15,000)	
61							52100 - Law Enforcement				
62							Facility Monitor Mileage Reimbursement	0	1,000	(1,000)	
63							Total 52100 - Law Enforcement	0	1,000	(1,000)	
64							53100 - Electric Utility Svs	4,193	55,000	(50,807)	
65							53200 - Gas Utility Services	240	5,600	(5,360)	
66							53400 - Garbage/Solid Waste Svc	0	5,000	(5,000)	
67							53600 - Water/Sewer Services	365	9,800	(9,435)	
68							53900 - Physical Environment				
69							Entry & Walls Maintenance	2,020	2,000	20	
70							Ford F250 Maintenance & Repair	71	3,000	(2,929)	
71							Fountain in Lake	487	3,000	(2,513)	
72							Gas - Equipment	0	400	(400)	
73							Gas - Truck	85	1,800	(1,715)	
74							Irrigation Maintenance	75	15,800	(15,725)	
75							Landscape Maintenance Contract	0	137,400	(137,400)	
76							Misc. Landscape-Temporary Staff	0	3,000	(3,000)	
77							Misc. Landscape Maintenance	434	16,762	(16,328)	
78							Mulch	0	10,500	(10,500)	
79							New Plantings	0	8,000	(8,000)	
80							Pond & Stormwater Maint Contract	0	16,319	(16,319)	
81							Pond 9,22,23,&24 Aeration Maint	0	1,501	(1,501)	
82							Lake#27 Aeration Maint	0	2,500	(2,500)	
83							Fountain Maint #21	0	580	(580)	
84							Property Insurance Contract	0	18,685	(18,685)	
85							Sod Replacement	4,495	4,000	495	
86							Mitigation Maint Contract	0	1,063	(1,063)	
87							Midge Survey	0	1,500	(1,500)	
88							Lake Buoy Monitoring	0	3,450	(3,450)	
89							Lake buoy Maintenance	0	5,000	(5,000)	

Lake St. Charles CDD
Profit & Loss Budget Performance
October 2023

	A	B	C	D	E	F	G	H	K	L	M
1								Oct '23	Annual Budget	\$ Over Annual Budget	Comments
90							Total 53900 - Physical Environment	7,667	256,260	(248,593)	
91							57200 - Parks & Recreation				
92							Auto Liability	0	901	(901)	
93							Club Facility Maintenance				
94							Club Facility Maintenance	2,705	5,000	(2,295)	
95							Clubhouse Supplies	242	2,300	(2,058)	
96							Locks/Keys	0	100	(100)	
97							Pool Snack Vending Items	0	300	(300)	
98							Total Club Facility Maintenance	2,947	7,700	(4,753)	
99							District Employees Payroll Exp				
100							Employer Workman Comp	0	9,360	(9,360)	
101							Facilities Monitor	3,629	48,119	(44,490)	
102							Medical Stipends	500	6,000	(5,500)	
103							Payroll Service Charge	200	2,500	(2,300)	
104							Payroll Taxes - Employer Taxes	1,180	16,500	(15,320)	
105							Full-Time Maintenance Employee	2,627	36,067	(33,440)	
106							Property Maintenance Part-Time	204	1,658	(1,454)	
107							Property Maintenance Team Lead	3,221	42,708	(39,487)	
108							Property Manager	5,221	69,230	(64,009)	
109							Grant Management (Reimbursed)	0	12,167	(12,167)	
110							Recreational Assistants	0	11,000	(11,000)	
111							Hills Cnty Off Duty Sheriff	0	0	0	
112							Total District Employees Payroll Exp	16,782	255,309	(238,527)	
113							Dock Maintenance	0	400	(400)	
114							Drainage/ Nature Path/Trail Maintenance	0	4,225	(4,225)	
115							Park Facility Maintenance	828	7,000	(6,172)	
116							Parks & Rec Cell Phones	0	2,500	(2,500)	
117							Playground Maintenance	678	2,000	(1,322)	
118							Pool Maintenance Contract	1,925	24,675	(22,750)	
119							Pool Maintenance Repairs	0	12,000	(12,000)	

Lake St. Charles CDD
Profit & Loss Budget Performance
October 2023

	A	B	C	D	E	F	G	H	K	L	M
1								Oct '23	Annual Budget	\$ Over Annual Budget	Comments
120							Sec System Monitoring Contract	0	400	(400)	
121							Security Repairs	530	5,000	(4,470)	
122							Total 57200 - Parks & Recreation	23,690	322,110	(298,420)	
123							58003- Future CIP Projects and Reserves	0	414,436	(414,436)	
124							Total Expense	45,313	1,221,784	(1,176,471)	
125							Revenue Less Expenses	(45,265)	(12,167)	(33,098)	
126							Other Revenue/Expense				
127							Other Revenue				
128							FY 22-23 Carryover	0	0	0	
129							DEP Grant Reimbursement	0	46,108	(46,108)	
130							Total Other Revenue	0	46,108	(46,108)	
131											
132							Other Expense				
133							Unassigned CIP Projects	0	0	0	
134							58004-Lake Water Quality & Pond	0	33,941	(33,941)	
135							Total Other Expense	0	33,941	(33,941)	
136							Net Other Income	(46,108)	12,167	(46,108)	
137							Net Income	(91,373)	0	(79,206)	

Lake St. Charles CDD Property Manager Expense Report

October 2023

	Type	Date	Memo	Account	Amount
Ace Hardware					
	Credit Card Charge	10/05/2023	Safety glasses and glove	Misc. Landscape Maintenance	58.10
	Credit Card Charge	10/13/2023	blade, painting kit and to	Misc. Landscape Maintenance	46.76
	Credit Card Charge	10/17/2023	Safety glasses and glove	Misc. Landscape Maintenance	54.86
Amazon Hose & Rubber Company					
	Credit Card Charge	10/03/2023	Zip line spring covers	Park Facility Maintenance	18.23
Amazon.com					
	Credit Card Charge	10/03/2023	Poe extender	Misc. Landscape Maintenance	20.79
	Credit Card Charge	10/10/2023	Blower fans	Misc. Landscape Maintenance	99.80
	Credit Card Charge	10/12/2023	Digital caliper	Misc. Landscape Maintenance	8.99
	Credit Card Charge	10/12/2023	Access panel for drywall	Misc. Landscape Maintenance	23.98
	Credit Card Charge	10/20/2023	GFI outlet, digital clock,	Misc. Landscape Maintenance	120.72
	Credit Card Charge	10/20/2023	Pool Cleaner	Club Facility Maintenance	109.99
	Credit Card Charge	10/20/2023	Filing drawer for cart	Clubhouse Supplies	129.99
Architectural Fountains, Inc.					
	Bill	10/09/2023	Motor repair under warra	Fountain in Lake	487.00
C.B Anchor Machine & Fab, LLC					
	Credit Card Charge	10/10/2023	2 spring caps for zip line	Park Facility Maintenance	510.63
Home Depot					
	Credit Card Charge	10/05/2023	plywood	Clubhouse Supplies	34.83
	Credit Card Charge	10/11/2023	Drain, tape and hose	Irrigation Maintenance	74.89
Marvel Air Solutions LLC					
	Bill	10/12/2023	Mini split replacement fo	Club Facility Maintenance	2,500.00
Miracle Recreation					
	Bill	10/15/2023	Zipline spring	Park Facility Maintenance	299.00
Staples					
	Credit Card Charge	10/18/2023	Wipes and trash bags	Club Facility Maintenance	95.47
Tire Choice & Total Care					
	Credit Card Charge	10/06/2023	Flat tire repair	Ford F250 Maintenance & Repair	70.94
Wal-Mart					
	Credit Card Charge	10/18/2023	Water, gatorade and air	Clubhouse Supplies	77.26
TOTAL					4,842.23